

**New York State Association of City and Village Clerks  
Executive Committee Meeting  
Albany, NY – October 2, 2006**

Members Present: President Lisa Copeland, 1<sup>st</sup> VP Brian Ridgway, 2<sup>nd</sup> VP Louis DiDomenico, Secretary Jim Koury, Director Jeanette Viegelmann, Treasurer Bonnie Page, and Immediate Past President Kathie Montigelli.

Members Absent: Director Daniel Borchert

Guests Present: Shawn Cullinane, Association Counsel

President Copeland called the meeting to order at 4:00 p.m. at the Crowne Plaza, Albany, New York.

President Copeland called for the Secretary's Report. She asked if there were any changes to the minutes from the April 27, 2006 minutes. *Hearing none, a motion was made by Mr. Ridgway and seconded by Ms. Viegelmann to approve the minutes.* The minutes were approved.

Ms. Copeland then called for the Treasurer's Report. Ms. Page summarized the Treasurer's Report and stated that there was a fund balance of \$11,000 going into the new fiscal year. *Upon a motion made by Mr. Koury and seconded by Mr. DiDomenico, the treasurer's report was duly approved*

Ms. Copeland asked for the Education Committee Report. Ms. Montigelli stated that the CMC Institute was "awesome." She also stated that the Cornell Local Government Program has been discontinued and absorbed by another department. She said the new director would be Mr. Rod Howe. She informed the committee that the school is "in the black" financially. She continued her report by informing the committee that Mr. DiDomenico was the 2008 Class President. She ended by stating that there were new members of the planning committee and that Mr. Koury and Ms. Viegelmann would be the new Clerk's Association representatives along with her.

Ms. Copeland thanked Ms. Montigelli for her report and asked Ms. Page for the RMC Committee report. Ms. Page distributed a list of persons who received their RMC, whose had expired and who would need to renew soon.

Ms. Copeland stated that there was no Membership Committee Report.

Ms. Copeland continued with the agenda and moved on to Old Business as follows:

Tax Exempt Status: Mr. Cullinane said there was nothing new to report. He stated he needed to look into the issue again and get things moving forward.

Website: Mr. Ridgway reported that the contact person at General Code is Matt Quick. The site has been revamped and is being updated regularly. A question was asked about putting the RMC and Scholarship applications on the site. Mr. Ridgway said he would look into it.

President's Pin: The issue of the President's Pin was brought up again and it was decided that it would be nice to present the Past Presidents with a pin at the next Fall Training School. Mr. Koury, Ms. Montigelli, Mr. Cullinane and Ms. Page would comprise the President's Pin

Committee. Ms. Page stated she would send the website she had found to the members of the committee for their review.

There being no further Old Business, Ms. Copeland moved on to New Business as follows:

Directory Chair: Mr. Koury stated that he could not continue as the Directory Chair. He stated that the positions of Secretary and Bulletin Editor were keeping him occupied sufficiently. Mr. Koury stated that he had spoken with Ms. Haye-Gillespie and she seemed very willing to do the Directory along with the Membership Committee Chair. He stated he would verify this with Ms. Haye-Gillespie.

Fall Training School: The program for the Annual Business Meeting was finalized.

Hearing no other new business, Ms. Copeland asked for a motion to go into Executive Session to discuss possible litigation. *Upon a motion made by Ms. Page and seconded by Mr. Koury, the Committee entered into Executive Session.*

The committee voted to come out of Executive Session. Ms. Copeland reconvened the meeting.

There being no further business before the Executive Committee, upon a motion made by Mr. DiDomenico and seconded by Mr. Koury, the meeting was duly adjourned at 5:00 p.m. until the next scheduled meeting to be held on Sunday, November 12<sup>th</sup> at a time to be determined later.

Respectfully Submitted,

James R, Koury  
Secretary, NYSACVC

/jrk