

**New York State Association of City and Village Clerks
Annual Meeting
Albany, NY – October 3, 2006**

President Copeland called the Annual Meeting of the New York State Association of City and Village Clerks to order at 12:30 p.m. at the Crowne Plaza Hotel, Albany, New York. Members of the Executive Committee in attendance included: President Lisa Copeland, 1st Vice President Brian Ridgway, 2nd Vice President Louis DiDomenico; Director Jeanette Viegelmann; Treasurer Bonnie Page, Secretary Jim Koury and Immediate Past President Kathie Montigelli. Missing was Director Daniel Borchert who was called back to the Village of Akron due to the death of his Mayor.

After the Pledge of Allegiance was recited, President Copeland presented her welcoming remarks and introduced the members seated at the tables of the Municipal Finance Officers, New York Conference of Mayors and the Office of the State Comptroller. She then introduced Ms. Tina Ward-Shuart, Region I IIMC Director.

Ms. Ward-Shuart stated that it has been a pleasure serving as the Region I Director and that she was currently serving the last year of her term. She provided an overview of IIMC, its current membership and addressed the closure of the National Center for Supercomputing Applications saving IIMC \$10,200 in the 2006 budget. She stated that IIMC would provide 2 complimentary events in 2007 to produce education programs. She also stated that there would be more online education programs available to the IIMC membership in 2007. She stated that the next IIMC Conference would be held in New Orleans during the week of May 22-26, 2007 to help support the rebirth of New Orleans after the devastation of Hurricane Katrina. She continued stating that the 2010 Conference had been awarded to Australia and that 5 options were being considered for the 2011 conference: Nashville, TN; Omaha, NE; Reno, NV, Portland, OR and Spokane, WA. She continued saying that the host cities will no longer hold a reception.

Ms. Ward-Shuart then discussed the New York Municipal Clerk's Institute and that it had been very successful in 2006. Other items mentioned by Ms. Ward-Shuart included the following: Athenian costs had been decreased to \$125.00 and that attendees would have to buy their own books; Thanked Shawn Cullinane for his service on the Constitution Task Force Committee; dues would be increasing \$5.00; and she then summarized the educational achievements of Region I members as follows:

Of the 10, 270 IIMC members, 770 were Region I members and 278 of that number were from New York State. She said there were 73 CMC's with 22 re-certifications. In terms of the MMCA, 26 were entry level, 13 level 1 and 10 were level 2 and there were 31 MMC's.

Ms. Copeland thanked Ms. Ward-Shuart for her remarks and thanked her for her efforts on behalf of Region I. She then introduced the members of the Executive Committee.

President Copeland then asked for approval of the minutes from the September 22, 2005 Annual Meeting minutes as distributed by the Secretary. *Upon a motion made by Mr. Cullinane, Village of Lindenhurst and seconded by Ms. Ponce, Village of South Floral Park, the minutes were duly approved.*

Ms. Copeland introduced Mr. Martindale, City Chamberlain, City of Oneonta to present the Audit Report. Mr. Martindale stated that he found the books of the NYSACVC complete and in accordance with general accounting principles.

Ms. Copeland introduced Treasurer Bonnie Page to give the Treasurer's Report. *Upon a motion made by Ms. Navin, Village of Munsey Park and seconded by Ms. Harris, Village of Oyster Bay, the Treasurer's Report was duly approved.*

Ms. Copeland introduced Ms. Davis, Village Clerk-Treasurer of Churchville and Chair of the Scholarship Committee, to present the Scholarship Report. Ms. Davis reported that the following persons received scholarships to attend the 2006 CMC Institute and MMC Academy:

CMC Institute: Ms. Smith, Village of Barker; Ms. Carley, Village of Babylon; Mr. Karge, Village of Wappingers Falls; Mr. DiDomenico, Village of Kings Point; Ms. Vecchiarella, City of Salamanca; Ms. Lanning, Village of Trumansburg; Ms. Walsh, Village of Floral Park; Ms. Lodge, Village of Churchville.

MMC Academy: Ms. McConnell, Village of Brownville; Ms. Kathie Montigelli, Village of Black River.

Ms. Copeland introduced Ms. Montigelli to present the Education Committee Report. Ms. Montigelli stated that the Cornell Municipal Clerk's Institute was held in July and it was a success. It is the 4th year that the institute has been up and running again. She reported that on July 23rd, 11 Village Clerks and 4 Town Clerks graduated. She also stated that there were 11 other clerks besides herself attending the MMC Academy.

The next order of business was the presentation of the names of those to be considered for Honorary Membership. Ms. Copeland stated that there was one name being put forward; Ms. Shirley Sanfilippo, City of Jamestown who recently retired at the beginning of the year. Ms. Copeland asked the membership if there were any other names from the floor to be considered. Hearing none, she asked for a motion to accord Ms. Sanfilippo Honorary Membership. *Upon a motion made by Ms. Davis, Village of Churchville and seconded by Ms. Weinraub, Village of Pleasantville, Ms. Sanfilippo was approved as an Honorary Member.*

Ms. Copeland then asked Ms. Page, RMC Committee Chair, to present the RMC Committee Report. Ms. Page reviewed the names of persons receiving their RMC as follows:

Received Designation Prior to Fall School: Angela Arasim, Village of Fishkill; Lisa A. Copeland; Peggy Caltabiano, Village of Massapequa Park; John Karge, Village of Wappingers Falls; Rosemary Stimpfel, Village of Bellerose; Melinda Kostreva, Village of Union Springs; and Anita Adam, Village of Barneveld.

Presented RMC at Fall School: Daniel Borchert, Village of Akron, Joyce Bickel, Village of Heuvelton; Barbara Tierney, Village of Schuylerville.

Not Attending Fall School: Patricia Carley, Village of Babylon; Doris Piedmonte, Village of East Rockaway; Lynette Schlicher, Village of Riverside.

Recertifications: Julie Conley-Holcomb, City of Ithaca; Jeanette Viegelmann, Village of Interlaken; Gloria Anderson, Village of Falconer; Kathie Montigelli, Village of Black River.

Ms. Copeland thanked Ms. Page and invited Ms. Bonomo, the Chair of the Awards Committee, to the podium to introduce the Clerk of the Year Award and the Distinguished Service Awards. Ms. Bonomo gave a brief biography of the Distinguished Service Award recipient and then asked Ms. Morgiewicz of NYCOM to come forward to accept her award. Ms. Bonomo then gave a brief biography of the Clerk of the Year Award recipient and then stated that Ms. Margaret “Peggy” Cass of the City Geneva was the award winner. However, Ms. Cass was not in attendance but she would be duly notified her award.

Ms. Copeland asked Ms. Viegelmann, the Chair of the Nominations Committee, to come forward and present the slate of officers for 2006-2007. Ms. Viegelmann stated that the following slate of officers was being put forward by the committee:

Ms. Lisa Copeland, President, City of Mount Vernon
Mr. Brian Ridgway, 1st Vice President, Village of Garden City
Mr. Louis DiDomenico, 2nd Vice President, Village of Kings Point
Ms. Jeanette Viegelmann, Director, Village of Interlaken
Mr. Daniel Borchert, Director, Village of Akron
Ms. Bonnie Page, Treasurer, Village of Speculator
Mr. James R. Koury, Secretary, City of Oneonta
Ms. Kathie Montigelli, Immediate Past President, Village of Black River

Ms. Viegelmann asked if there were any nominations from the floor. Hearing none, Ms. Copeland asked for a motion to approve the slate of officers as presented by the Nomination Committee. *Upon a motion made by Ms. Wharmby, Village of Fairport and seconded by Rosemary Stimpfel, Village of Bellerose, the slate of officers as presented was approved.*

Mr. Baynes, Executive Director of NYCOM, was asked to come forward to administer the oath of office to the new Executive Committee. Mr. Baynes congratulated all after administering the oath.

President Copeland gave her closing remarks and adjourned the meeting at 1:40 PM.

Respectfully Submitted,

James R, Koury
Secretary, NYSACVC

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