

**New York State Association of City and Village Clerks  
Executive Committee Meeting  
Sherwood Inn, Skaneateles, NY – April 29, 2011**

Members Present: 1<sup>st</sup> VP Sheila Hay-Gillespie, 2<sup>nd</sup> VP Randy Bond, Director Tamara Bonomo, Director Patrick Farrell Treasurer Bonnie Page, Secretary James Koury, and Immediate Past President Louis DiDomenico

Members excused: President Daniel P. Borchert

Guests Attending: Association Counsel Shawn Cullinane

In President Borchert's absence, Ms. Hay-Gillespie called the Executive Committee Meeting of the NYSACVC to order at 9:15 p.m.

Ms. Hay-Gillespie provided a summary of items that President Borchert wanted to have mentioned related to the Fall Training School as per the planning meeting including the day of the banquet being changed, the fundraising walk, the dine-around and hospitality.

Ms. Gillespie moved on to the Secretary's Report. Ms. Gillespie asked if there were any changes to the February 27, 2011 minutes. *Upon a motion made by Ms. Bond, and seconded by Mr. DiDomenico, the minutes of the February 27, 2011 Executive Committee meeting were duly approved.*

Ms. Gillespie asked Treasurer Page to present the Treasurer's Report. Ms. Page distributed the financial summaries for February and March 2011. Hearing no comments or questions Ms. Gillespie asked for a motion to approve the reports. *Upon a motion made by Ms. Bonomo and seconded by Mr. Farrell, the Treasurer's Reports for the period February to March 2011 were duly approved subject to further audit.*

Ms. Gillespie moved to the next item on the agenda, Committee Reports. A summary of those reports is provided below:

Membership: Ms. Gillespie stated that there was nothing new to report. Mr. Cullinane asked how membership compared to last year. Ms. Gillespie stated it was about average.

Bulletin: Mr. Koury stated the spring issue would be out sometime in May.

IIMC Report: Mr. Cullinane reported that the IIMC Annual Conference would be held May 8 – 12 in Nashville, TN and that he and Ms. Gillespie would be attending.

Legislation: Ms. Gillespie reported that the state budget had passed, that the tax cap had passed in the Senate and the parameters of the final bill were still being worked on.

RMC Report: Ms. Page stated there was nothing new to report. Mr. Cullinane stated that the committee should keep moving toward having another entity do the issuance of the RMC certificates. He stated he would do some research on how other states do it.

Education/CMCI: Mr. DiDomenico noted that the 2011 CMCI will be held at Cornell University in Ithaca, NY from July 17 – July 21, 2011. The registration forms would be out shortly and that there had been some delays due to some personnel changes at Cornell. Mr. DiDomenico stated since he was retiring a replacement would be needed for the CMCI Committee. He stated that Ms. Gillespie and Mr. Borchert currently serve on the committee with him.

Mr. DiDomenico also stated that "webinars" would be offered to make up credit needed for the extra hours that were now required to get the CMC.

Scholarship: Ms. Bond stated two applications had been received and would keep the committee apprised of any new ones that come in.

Website: Mr. DiDomenico stated that the website had not been updated due to some health issues at General Code. He stated the changes should be made soon and would continue to work on the website after he retires.

Mr. Koury stated it might be a good idea to look at the possibility of creating a Facebook page for the association. Mr. DiDomenico stated he would investigate that.

There being no other committee reports, Ms. Gillespie moved to the next item of business on the agenda, Old Business, as follows:

Region I Meeting: Mr. Cullinane summarized the Region I Meeting. No major business was brought before the meeting. The guest speaker was IIMC President Sharon Cassler who discussed a number of matters regarding IIMC. Approximately 65 people were in attendance.

Mr. Cullinane also reported a number of items to be discussed at the IIMC annual business meeting to be held in Nashville, TN. He stated the business meeting would be held at 6:30 a.m. and there would not be a single piece of paper produced. He also stated there would be a constitutional amendment proposed at the meeting to abolish the ethical standards committee. He continued stating that the Board of Directors would have the option to create an ad-hoc committee at the Executive Committee's discretion. Mr. Cullinane stated this was proposed by the Election's Committee.

The committee felt Mr. Borchert should be contacted to do a statement opposing the abolishment of the Ethical Standards Committee. The committee also felt conducting the meeting at 6:30 a.m. was not appropriate.

Ms. Gillespie asked if there was any other old business. Hearing none, she moved to the next item on the agenda, New Business, as follows:

2011 Fall Training School: The 2011 Fall Training School would be held the 3<sup>rd</sup> week in September. There would be a "newbie session" as was the case in past years. The gift was discussed and a letter opener was the preferred choice.

The Distinguished Service Award was also discussed. A candidate was selected by the committee and Ms. Harris, the Chair of the Awards Committee, would be notified. *Upon a motion made by Mr. Koury and seconded by Ms. Bonomo, the candidate discussed by the committee was selected for the 2011 Distinguished Service Award and the recommendation would be forwarded to the Awards Committee for its final consideration.*

Next Meeting: The next meeting of the Executive Committee would be held on September 19, 2011 in Saratoga Springs, NY at the Saratoga Hilton.

There being no further business, *upon a motion made by Mr. DiDomenico and seconded by Ms. Bond the meeting was duly adjourned at approximately 10:15 a.m.*

Respectfully Submitted,  
James R. Koury, Secretary  
NYSACVC