



THE BULLETIN

VOLUME 59, ISSUE #3

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President's Message

Tamara Bonomo, President

I had written my President's message prior to the devastation occurring from Hurricane Sandy. However, before getting to that I would like to express my continued concern for all of my fellow Clerks/friends downstate that are still striving to get their lives back on track. I'm sure the daily struggle has been overwhelming and exhausting. Please know that we are available in any way that we may be of assistance. As I had previously stated right after the catastrophe struck, "New Yorker's have had to prove time and again that we are a strong and resilient populace. This too will be another example of perseverance from the people of New York. As you struggle through this disaster, attempt to look forward to better times and take each day as it comes."

I want to whole-heartedly thank you all for the incredible honor and opportunity of serving as your President. Although it is a tremendous responsibility, I look forward to the challenge and am very comforted in knowing that I have such a committed, intelligent and supportive group to work with. With that, I would like to sincerely thank our Immediate Past-President, Dan Borchert and the Executive Committee for their service, dedication and continued willingness to serve. In addition, I would like to welcome our new Directors, Brenda McConnell from the Village of Brownville and Michael Stegmeier from the Village of Lancaster. They will undoubtedly be a valuable addition to the Executive Committee.

With another fall school behind us, I would like to extend a special thank you to NY-COM and the NYS Comptrollers Office for their efforts in bringing us yet another successful training event, where there was a great deal learned and shared. For those of you who were unable to attend fall school and the annual meeting of the NYS Association of City and Village Clerks in Lake Placid, an awe-inspiring announcement was made that I would like to share. To a room full of "oohh's and aahh's," Immediate Past-President, Dan Borchert, informed those in attendance that the Executive Committee has decided to offer a full-ride scholarship to the first 15 (first-year) applicants that plan to attend the 2013 Cornell Municipal Clerks Institute. This is an amazing opportunity for anyone who is contemplating attending this comprehensive training experience, so don't let it pass you by. An updated application will be on the website shortly. The website address is www.nysclerks.com. Speaking of the website, please take some time to view our website as it is full of valuable information. It is ever-evolving, as we have already begun to add pictures to the site.

Another important announcement at the annual meeting was that of recognizing the accomplishments and dedicated service of two special individuals. Therefore, I would like to bestow a much deserved Congratulations! to Shirley SanFilippo, Clerk-Treasurer of the Village of Celoron on her receiving the Clerk of the Year Award and to Patricia McCoy, Town Clerk of the Town of Poultney, Vermont on her being presented the Distinguished Service Award. (con't on page 3)

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"Destiny's twists and turns we do not know, but they occur for a reason, and for reasons unknown to us at the time." JRK



Editor's Message

James R. Koury, Bulletin Editor

Welcome to the the fall issue of The Bulletin! As you can see the layout is continuing to evolve, and become a much snappier publication in full color! I hope you enjoy the new look.

This issue of The Bulletin contains a lot of great information. It also has a pictorial recap of the CMCI and the Fall Training School; two very memorable events for the association and its members. If you have not been to either of these functions, I would highly suggest you consider going. Knowledge is power, and these educational and networking events will provide you with the information you need to do your jobs better, especially if you are a new clerk.

Speaking of new clerks, the Executive Committee is considering the revival of a now defunct program called the Mentoring Program. The program in its original inception was designed to assist new clerks by matching them with a seasoned clerk, who could guide them and answers any questions a new clerk might have. The program was also designed to provide a "buddy" for a new clerk attending the Fall Training School, which can be a very intimidating experience, never having attended. If you are interested in being part of the Mentoring Program either as a buddy

or someone who'd like a buddy, please contact President Bonomo. She'd love to hear from you!

Fast approaching will be the CMCI again in July, as will the deadlines for submitting a scholarship application. If you attended the Fall Training School and the Annual Meeting, you are aware of the 15 fully paid scholarships that will be offered to first time attendees. The only other requirement to be eligible, in addition to being a first time attendee, is that your municipality is not providing any financial support to attend. You do not want to miss this great opportunity to go to a stellar educational experience, and earn credits toward your Certified Municipal Clerk (CMC) designation. Stay tuned for the winter issue of The Bulletin for more information about the program. The Scholarship Application will also be provided in the issue as well.

Congratulations to Shirley Sanfillippo for being named the 2012 Clerk of the Year! I have known Shirley for many years and she is a good friend, and she truly deserved this honor.

Also, congratulations to Patti McCoy, the recipient of the association's Distinguished Service Award. Patti has done a lot of great things for the association in addition to being a mover and shaker in her own New England Clerk's Association.

I hope you have a great winter. Spring will be here before you know it!

2012 - 2013 NYSACVC Officers

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(716) 542-9636, camdengov@yahoo.com

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(518) 548-7354, speculat@frontiernet.net

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Association Counsel: Shawn Cullinane
Village of Lindenhurst
(631) 957-7504, voladmin@optonline.net

Director: Brenda McConnell
Village of Brownville
(516) 354-0022, bville@nnymail.com

The Executive Committee wants to hear from you! Let us know what your thoughts are about our Association and things it can do for you to make you a better clerk!

President's Message (con't from page 1)

In finishing, the NYSACVC Executive Committee will be meeting throughout the year. Additionally, I will be attending NYCOM Executive Committee meetings. In light of that, we will keep you informed throughout the year as we meet to share and form ideas. As we continue to make every effort in moving the NYS Association of City and Village Clerks forward, please remember that we are here to serve You! Therefore, your ideas, questions and concerns are ALWAYS welcome.

p.s. The year end brings no greater pleasure than the opportunity to express to you season's greetings and good wishes. May your Holidays and New Year be filled with joy!

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2012 Clerk of the Year



Shirley Safnillioppo, CT
Village of Celeron

Shirley Safnillioppo was named the 2012 Clerk of the Year at the 2012 Annual Meeting of the NYSACVC held in Lake Placid, NY.

Shirley has been a member of the association for 20 years, along with holding numerous positions on its board and committees including President. In her 30 years of professional service some of her accolades include: City Clerk, City of Jamestown; Chautaugua County Municipal Clerks, President; IIMC member for 20+ years; first clerk in Chautaugua County to achieve Master Municipal Clerk designation; member of the New York State Association of Records Management Officers; and member of the NYS Archives and Records Administration Region 8 Regional Advisory Board.

She is involved in her community as the President of the Jamestown Area Community Federal Credit Union, as well as numerous other community oriented committees.

In all the positions she has held she has been instrumental in improving the quality of education for clerks along with improving efficiency in government.

Congratulations Shirley!

2012 Distinguished Service



Patti McCoy, Town Clerk
Poultney, VT

Patti McCoy was named as the 2012 Distinguished Service Award recipient at the 2012 Annual Meeting of the NYSACVC held in Lake Placid, NY.

Patti has been a friend of the association for many years and has supported its mission of providing educational opportunities for its members. In addition to her support of our association she was an initial advisor and contributor to the establishment of the CMCI at Cornell University; has been a presenter on many topics at the Fall Training School, the CMCI, and other professional organizations; served as curriculum chair for the New England Municipal Clerks Institute and Academy; served on IIMC committees that addressed policy and educational issues; has been a facilitator for the IIMC Athenian Dialogue Program; and served as IIMC Region One Director from 2003 - 2006.

Her efforts have been of great importance to our association as they have promoted its goals and has created solidarity between clerks. She is a consummate professional in all she has done and will continue to do.

Congratulations Patti!

Mary Beth Jensen Earns CMC

Village Clerk/Treasurer, Village of Orchard Park, NY



The International Institute of Municipal Clerks (IIMC) has awarded its prestigious CMC designation to Mary Beth Jensen, Village Clerk/Treasurer, Village of Orchard Park, NY. Congratulations to Mary Beth!

The CMC designation program is designed to enhance the job performance of the Clerk in small and large municipalities. To earn the CMC designation, a Municipal Clerk must attend extensive education programs. The designation also requires pertinent experience in a municipality.

The program prepares the participants to meet the challenges of the complex role of the municipal clerks by providing them with quality education in partnership with 47 institutions of higher learning. The program has been in existence since 1970 and has helped thousands of clerks in various municipalities.

Founded in 1947, IIMC is a professional association with

more than 10,000 members in the US, Canada and 15 other countries. IIMC's primary goal is to actively promote the continuing education and professional development of municipal clerks through extensive education programs, certification, recertification, publications, networking, annual conferences and research. IIMC also engages in municipal research administration, enhances critical professional skill development and fosters a spirit of mutual assistance and good fellowship among municipal clerks around the globe. IIMC is governed by a 26-member Board of Directors.

For more information please visit the IIMC website at www.iimc.com or contact them at hq@iimc.com or 909-944-4162.

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Seeking Legal Advice in Private

By Robert Freeman, Committee on Open Government



An issue that frequently arise that is the subject of confusion involves the ability of a municipal board to seek legal advice from its attorney in private. What if the subject matter doesn't fall within the grounds for entry into executive session? Can legal advice be requested and given in private anyway?

In this regard, there are two vehicles that may authorize a public body to discuss public business in private. One involves entry into an executive session. Section 102(3) of the Open Meetings Law defines the phrase "executive session" to mean a portion of an open meeting during which the public may be excluded, and the Law requires that a procedure be accomplished, during an open meeting, before a public body may enter into an executive session. Specifically, §105(1) states in relevant part that:

"Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only..."

As such, a motion to conduct an executive session must include reference to the subject or subjects to be discussed and the motion must be carried by majority vote of a public body's membership before such a session may validly be held. The ensuing provisions of §105(1) specify and limit the subjects that may appropriately be considered during an executive session. Therefore, a public body may not conduct an executive session to discuss the subject of its choice.

The other vehicle for excluding the public from a meeting involves "exemptions." Section 108 of the Open Meetings Law contains three exemptions. When an exemption applies, the Open Meetings Law does not, and the requirements that would operate with respect to executive sessions are not in effect. Stated differently, to discuss a matter exempted from the Open Meetings Law, a public body need not follow the procedure imposed by §105(1) that relates to entry into an executive session. Further, although executive sessions may be held only for particular purposes, there is no such limitation that relates to matters that are exempt from the coverage of the Open Meetings Law.

Relevant is §108(3), which exempts from the Open Meetings Law:

"...any matter made confidential by federal or state law."

When an attorney-client relationship has been invoked, it

is considered confidential under §4503 of the Civil Practice Law and Rules. Therefore, if an attorney and client establish a privileged relationship, the communications made pursuant to that relationship would in my view be confidential under state law and, therefore, exempt from the Open Meetings Law.

In terms of background, it has long been held that a municipal board may establish a privileged relationship with its attorney [People ex rel. Updyke v. Gilon, 9 NYS 243 (1889); Pennock v. Lane, 231 NYS 2d 897, 898 (1962)]. However, such a relationship is in my opinion operable only when a municipal board or official seeks the legal advice of an attorney acting in his or her capacity as an attorney, and where there is no waiver of the privilege by the client.

In a judicial determination that described the parameters of the attorney-client relationship and the conditions precedent to its initiation, it was held that:

"In general, 'the privilege applies only if (1) the asserted holder of the privilege is or sought to become a client; (2) the person to whom the communication was made (a) is a member of the bar of a court, or his subordinate and (b) in connection with this communication relates to a fact of which the attorney was informed (a) by his client (b) without the presence of strangers (c) for the purpose of securing primarily either (i) an opinion on law or (ii) legal services (iii) assistance in some legal proceedings, and not (d) for the purpose of committing a crime or tort; and (4) the privilege has been (a) claimed and (b) not waived by the client'" [People v. Belge, 59 AD 2d 307, 399, NYS 2d 539, 540 (1977)].

Insofar as a public body seeks legal advice from its attorney and the attorney renders legal advice, the attorney-client privilege may validly be asserted and that communications made within the scope of the privilege would be outside the coverage of the Open Meetings Law. Therefore, even though there may be no basis for conducting an executive

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session pursuant to §105 of the Open Meetings Law, a private discussion might validly be held based on the proper assertion of the attorney-client privilege pursuant to §108, and legal advice may be requested even though litigation is not an issue. In that case, while the litigation exception for entry into executive session would not apply, there may be a proper assertion of the attorney-client privilege.

There are several decisions in which the assertion of the attorney-client privilege has been recognized as a means of closing a meeting. In *Cioci v. Mondello* (Supreme Court, Nassau County, March 18, 1991), the issue involved the ability of a county board of supervisors to seek the legal advice of its attorney in private, and the court stated that “Clearly, the Supervisors’ discussions with the County Attorney...are exempt from the provisions of the Open Meetings Law (see POL §108(3), CPLR §4503...)”. In another decision citing §108(3), it was found that “any confidential communications between the board and its counsel, at the time counsel allegedly advised the Board of the legal issues involved in the determination of the variance application, were exempt from the provisions of the Open Meetings Law” [*Young v. Board of Appeals*, 194 AD2d 796, 599 NYS2d 632, 634 (1993)].

Notwithstanding the foregoing, the authority to assert the attorney-client privilege as an exemption from the coverage of the Open Meetings Law is narrow. In a decision that cited an advisory opinion of the Committee on Open Government, the court in *White v. Kimball* (Supreme Court, Chautauqua County, January 27, 1997) found that:

“While there is no question that Executive Sessions can be conducted for proper reasons and that an exception exists under the Open Meetings Law for attorney-client privileged communications, the scope of that privilege is limited. Once the legal advice is offered, discussions with regard to substance (e.g.) the closing date of a bus system, do not fall within the privilege of the exception. See Exhibit C, April 8, 1996 Open Meetings Law Advisory Opinion #2595, Robert J. Freeman, Executive Director of Committee on Open government at page 4:

“I note that the mere presence of an attorney does not signify the existence of an attorney-client relationship; in order to assert the attorney-client privilege, the attorney must in my view be providing services in which the expertise of an attorney is needed and sought. Further, if at some point in a discussion, the attorney stops giving legal advice and a public body may begin discussing or deliberating independent of the attorney. When that point is reached, I believe that the attorney-client privilege has ended and that the body should return to an open meeting.”

The same kind of analysis would apply in considering rights of access conferred by the Freedom of Information Law. That statute, like the Open Meetings Law, is based upon a presumption of access. Stated differently, all records of an agency are available, except to the extent that records or

portions thereof fall within one or more grounds for denial appearing in §87(2)(a) through (j) of the Law.

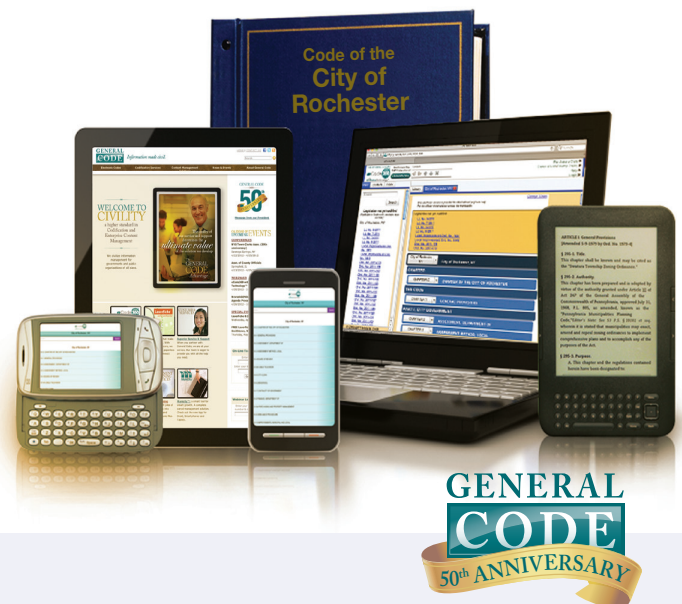
The first exception to rights of access, §87(2)(a), pertains to records that “are specifically exempted from disclosure by state or federal statute.” Therefore, legal advice sought by a client and rendered by the client’s attorney would be exempted from disclosure pursuant to §4503 of the Civil Practice Law and Rules.

Mentoring Program Interest

The Executive Committee is considering the revival of the Mentoring Program. The program matches a new clerk with a seasoned clerk in order to get answers to questions in what can be a very confusing job when new and to be a “buddy” at the Fall Training School. Contact President Bonomo if you are interested in either being a buddy or wish to be matched with another clerk. The committee would like your input and expression of interest, in order to make a final decision on whether to pursue this program again.

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Clerk of the Year Award Nominations

Nominations are being taken for the 2013 Clerk of the Year. The award will be given out at the NYSACVC Annual Meeting to be held at the NYCOM/OSC Fall Training School. Next year's school will be in Lake Placid, NY.

The minimum qualifications for the award are: 1) Member of the NYSACVC for at least 3 years; 2) Education on a continuous basis - personal and professional development through participation in, for example, Fall Training School, workshops, IIMC Programs, college courses, etc.; 3) Experience (on the job training); 4) Must have participated in some professional activities (e.g., State Association, IIMC, local associations).

Nominations must be received by July 1st of each year. Nominations may be made by a State Association member; regional Clerk's association; Mayor or City Council/Village Board.

For more information on the Clerk of the Year Award and additional qualifications, go to the NYSACVC website at: www.nysclerks.com, "Programs and Awards." You can also contact the Awards Committee Chair, Donna Harris at 516.922.6722 or by e-mail at: millneckvillage@optonline.net.

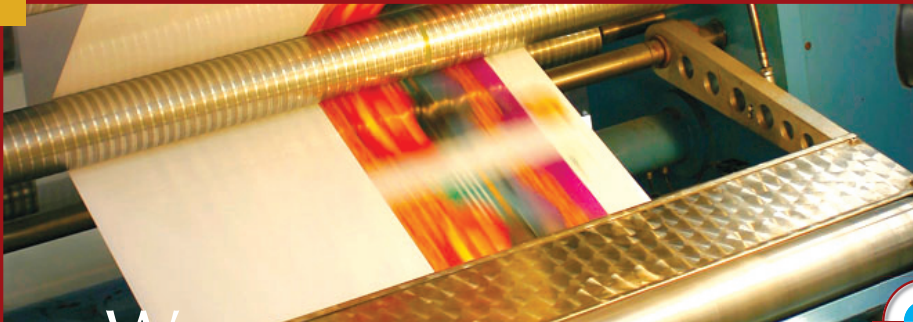
Distinguished Service Award Nominations

Nominations are being taken for the 2013 Distinguished Service Award. The award will be given out at the NYSACVC Annual Meeting to be held at the NYCOM/OSC Fall Training School. Next year's school will be in Lake Placid, NY.

The minimum qualifications for the award are: 1) A person who has put forth extraordinary effort to assist the association, to promote the goals of the association, and provide support and help to clerks. The candidate must also be a person other than a clerk.

The guidelines for the Distinguished Service Award are as follows: 1) Nomination made by an Executive Committee member and/or a member of the Association; 2) Nominations forwarded to the Clerk of the Year/Distinguished Service Award Chairperson, and consideration of nominations and selection will be made by the Award Committee; 3) Nomination to be received by July 1st of each year; 4) More than one award may be made in any given year, as well as no award given, with decision made by the Committee based on nominations received.

See the Clerk of the Year article to the left for contact information.



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Recap of 2012 CMCI, Cornell University

This year's Cornell Municipal Clerks Institute (CMCI) was held July 8-12, 2012 at Cornell University in Ithaca, NY. CMCI is a premium educational opportunity provided by a partnership between the City and Village Clerks, the Town Clerks Association of the State of New York, New York State Association of Clerks of County Legislative Boards and Cornell University's Community and Regional Development Institute. In addition to the 42 clerks who traveled from around New York State and Pennsylvania, 11 officials and clerks visited the Institute for a special one-day offering on Wednesday, July 11.

The awards banquet was held at the Finger Lakes Wine Center, where graduates of the Certified Municipal Clerk (CMC)* and Master Municipal Clerk (MMC)* programs were recognized.

2012 Graduates



Michelle Finley; Bambi Avery; Marilou Harrington; Jennifer LaMora; Karen Miller Kennerson
Mary Beth Jensen; Carol Chase; Paula McCarthy

2012 Masters Graduates



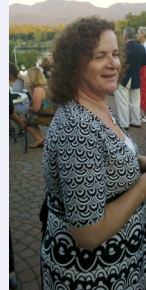
Debra Allen; Charlotte Cowan; Karen DeMay and
Leslie Gross

CMCI Banquet Photo Highlights



Recap of 2012 Fall Training School, Lake Placid

The NYCOM/OSC Fall Training School was held in Lake Placid from September 10-14, 2012. The Fall Training School is a premier educational event where municipal clerks and finance officers and other municipal officials can learn invaluable information to do their jobs better. It also provides a comfortable and relaxed social environment for networking and meeting new friends. The following photos highlight some of the main events during the week.



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2013 Fall School
September 2013

North Country Association of Village Clerks/Treasurers

By Kathie Montigelli

The North Country Association of Village Clerks & Treasurers was founded in 1989. The organization created a much-needed forum for local municipal clerks and treasurers to get together to discuss common issues. Originally to be called the Jefferson County Village Clerks & Treasurers Association, there was interest from fellow clerks and treasurers in surrounding counties to become part of the Association. Thus, the name was expanded to include members from St. Lawrence, Lewis, Oswego and Oneida counties.

As a founding member of the organization, I am proud to say we have maintained a steady membership base of twenty communities over the twenty-three years since the formation of our organization. This is impressive in light of the geography of the North Country, with some members traveling one or two hours round trip attend our meetings, even through the notorious North Country winter weather! We hold quarterly luncheon meetings, usually three featuring speakers on either professional or personal development topics. Our December meeting is traditionally a time to get together and share some holiday cheer and camaraderie in a more relaxed and informal setting.

We look forward to our organization continuing to serve North Country clerks and treasurers for many years to come. Anyone interested in joining our organization is welcome and may call any of the officers listed below.

Officers for 2012-2013:

President: Geneva Phelps Miller, Village of Clayton
Vice President: Kristy O'Shaughnessy, Village of Carthage
Secretary: Jennifer LaMora, Village of Philadelphia
Treasurer: Kristin Burroughs, Village of Black River

Meeting Schedule

(2nd Thursday in March, May, October and December)

The scheduled meetings of the association are as follows:

December 13, 2012: Tug Hill Winery, Lowville, NY
March 14, 2013
May 9, 2013
October 10, 2013 (If no conflict with Fall School)
December 12, 2013



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From The Department of Health

By Jim Meany, Office of Vital Records Registration Unit



On July 18, 2012, Governor Cuomo signed a bill into Law which amends New York State Public Health Law to allow the issuance of a death certificate to any applicant upon the request of a sibling of the deceased. In plain language, the amendment adds siblings to the list of authorized family members who can request a death certificate. The amendment goes into effect immediately.

The amendment reads as follows:

Section 1. Paragraph (a) of subdivision 1 of section 4174 of the public health law, as amended by chapter 396 of the laws of 1989, is amended to read as follows:

(a) upon request, issue to any applicant either a certified copy or a certified transcript of the record of any death registered under the provisions of this chapter (1) when a documented medical need has been demonstrated, (2) when a documented need to establish a legal right or claim has been demonstrated, (3) when needed for medical or scientific research approved by the commissioner, (4) when needed for statistical or epidemiological purposes approved by the commissioner, (5) upon specific request by municipal, state or federal agencies for statistical or official purposes, (6) upon specific request of the spouse, children, siblings or parents of the deceased or the lawful representative of such persons, or (7) pursuant to the order of a court of competent jurisdiction on a showing of necessity; except no certified copy or certified transcript of a death record shall be subject to disclosure under article six of the public officers law;

As a result of this amendment, the death certificate issuance instructions on pages 23 and 24 of the Local Registrar Procedures Manual shall read as follows:

Death Certificate: The applicant must provide the decedent's name and date of death. Additional information about the decedent may be required by the local registrar. The letter or application form (DOH-294A) must be signed. Local registrars may require that the signature be notarized. If the request is made by someone other than the spouse, parent, sibling or child of the deceased, the application or letter must be accompanied by supporting documents establishing a legal right or claim to obtain a certified copy or transcript, or a judicial or other proper purpose to obtain a certification.

A certified copy or a certified transcript of a death certificate may be issued:

1. To a person with a New York State Court Order issued on a showing of necessity;

2. To the spouse, parent, sibling or child of the deceased;
3. To the lawful representative of the spouse, parent, sibling or child of the deceased;
4. To a person requiring the record for a documented legal right or claim;
5. To a person requiring the record for a documented medical need; or
6. To a municipal, state or federal agency when needed for official purposes.

Legal Right or Claim – A legal right or claim is established on the basis of documentation demonstrating that the requestor has a legal need requiring a copy of the death certificate. Some examples follow:

1. Letter from the bank to the surviving joint account owner requesting proof of the death of deceased account owner.
2. Letters Testamentary from a person claiming to be the executor or executrix of the estate.
3. Insurance policy showing that the requestor is a beneficiary.

Proper Purpose – A list of proper purposes does not exist. However, a proper purpose does not exist when the record is requested for profit-making or to satisfy idle curiosity. Consult the Vital Records Section for guidance on determining proper purpose on an individual case basis.

Confidential Medical Section – Commencing with death certificates filed on January 1, 1988, death certificate forms contain a confidential medical section which includes the cause of death and circumstances of death. When a certified copy or certified transcript is issued, do not include the confidential medical section except upon specific request:

1. By a person with a New York State Court Order issued on a showing of necessity for the confidential medical information;
2. By the spouse, parent, sibling or child of the deceased;
3. By the lawful representative of the spouse, parent, sibling or child of the deceased;
4. By a person requiring the confidential medical information for a documented medical need;
5. By a person requiring the confidential medical information to establish a legal right or claim; and
6. By a municipal, state or federal agency specifically requesting the confidential medical information for official purposes.

Additional Item: The Department of Health's website now has a "Genealogical Research Death Index" to assist individuals in locating NYS death records for deaths that occurred from 1/1/57 to 4/30/62. The website address is: <https://apps.nyhealth.gov/METRIX/main.action>. To access the index, scroll down the list of datasets to Genealogical Research Death Index.

Calendar of Events

December 5, 2012: Long Island Village Clerks & Treasurers Assn holiday dinner meeting - Farmingdale.

December 13, 2012: North Country Clerks Association Meeting, Tug Hill Winery, Lowville, NY.

January 9, 2013: Long Island Village Clerks & Treasurers Assn - NYCOM Election Workshop & lunch meeting - GC Hotel.

February 10-11, 2013: NYCOM Winter Legislative Meeting, Hotel Albany.

February 13, 2013: Long Island Village Clerks & Treasurers Assn breakfast meeting - Huntington Hilton, Melville.

March 13, 2013: Long Island Village Clerks & Treasurers Assn lunch meeting - Irish Coffee Pub, East Islip.

March 14, 2013: North Country Clerks Association Meeting.

April 10, 2013: Long Island Village Clerks & Treasurers Assn lunch meeting - Firefighter's Museum, Garden City.

May 9, 2013: North Country Clerks Association Meeting.

May 15, 2013: Long Island Village Clerks & Treasurers Assn. lunch meeting - Hilton Gardens Inn, Garden City.

May 19-23, 2013: IIMC Annual Conference, Atlantic City, NJ.

June 9-11, 2013: NYALGRO School, Corning Radisson, Corning.

July 14-18, 2013: Certified Municipal Clerks Institute, Cornell University, Ithaca.

If you have an event you would like to have publicized, contact the Editor at jkoury@oneonta.ny.us or call 607.432.6450.

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Awards: Donna Harris, Chair, Village of Mill Neck (516) 922-6722 millneckvillage@optonline.net; Brenda McConnell, Village of Brownville, (315) 782-7650, bville@nny-mail.com; Karen McLaughlin, Village of Millerton (518) 789-4489; Jill Matteson, Village of Sandy Creek (315) 387-5781, jill@tcenet.net; Melinda Westcott, Village of Walton (607) 865-4385, vclerk@stny.rr.com

Budget: Daniel P. Borchert, Chair, Village of Akron (716) 542-9636 borchert@akronvillage.us; Bonnie J. Page, Village of Speculator (518) 548-7354 speculat@frontiernet.net; Patrick Farrell, Village of Lake Success (516) 482-4411 vlsadmin@optonline.net

Bulletin: James R. Koury, Chair, City of Oneonta (607) 432-6450 jkoury@oneonta.ny.us

By-Laws: Donna Harris, Chair, Village of Mill Neck (516) 922-6722 millneckvillage@optonline.net; Maureen Kemmet, Village of Victory (518) 695-3808 kemmetmaureen@yahoo.com

Education Development/CMCI: Daniel P. Borchert, Chair, Village of Akron (716) 542-9636 borchert@akronvillage.us; Randy Bond, Village of Sands Point (516) 883-3044 randy@sandspoint.org; Patrick Farrell, Village of Lake Success (516) 482-4411 vlsadmin@optonline.net

Fall Training School: Brenda McConnell, Chair, Village of Brownville, (315) 782-7650, bville@nny.com; Karen P. McLaughlin, Village of Millerton (518) 789-4489 clerk@villageofmillerton.com; Amber Jordan, Village of Millerton (518) 789-4489; Joanne Fleming, Village of Union Springs (315) 889-7341 usclerk@verizon.net

IIMC Liaison/Region I Director: Shawn Cullinane, Village of Lindenhurst (631) 957-7504 voladmin@optonline.net

Legislative: Tamara Bonomo, Village of Camden (315) 245-0560 camdengov@yahoo.com

Membership: Tamara Bonomo, Chair, Village of Camden (315) 245-0560 camdengov@yahoo.com; Jennifer Lamora, Village of Philadelphia (315) 642-3452, vphil@centralnytwcbc.com; Brenda McConnell, Village of Brownville (315) 782-7650, bville@nny.com

Nominating: Kathie Montigelli, Chair, Village of Black River (315) 773-5721, villofbr@gisco.net; Brian S. Ridg-

way, Village of Garden City (516) 465-4053 bridgway@gardencityny.net; Suzette Parker, Village of Copenhagen (315) 688-4229 smparker1964@yahoo.com; Donna Harris, Village of Mill Neck (516) 922-6722 millneckvillage@optonline.net, Daniel P. Borchert, Village of Akron (716) 542-9636 borchert@akronvillage.us

RMC Program: Bonnie J. Page, Chair, Village of Speculator (518) 548-7354 speculat@frontiernet.net; Daniel P. Borchert, Village of Akron (716) 542-9636 borchert@akronvillage.us; Patrick Farrell, Village of Lake Success (516) 482-4411 vlsadmin@optonline.net

RMC Appeals Committee: All Executive Committee Members

Scholarship: Randy Bond, Chair, Village of Sands Point (516) 883-3044 randy@sandspoint.org; Meghan Lodge, Village of Churchville (585) 293-3720 meghan@churchville.net; Michael E. Stegmeier, Village of Lancaster (716) 683-2105 treasurer@lancastervillage.org

Web-site: Louis DiDomenico, LMDDPW@aol.com

REMINDERS!

Submit Clerk of the Year and Distinguished Service Award nominations.

Register to attend 2013 IIMC Annual Conference to be held May 19-23, 2013

Submit Scholarship Application to attend CMCI to be held July 14-18, 2013.

Register to attend the CMCI to be held July 14-18, 2013.

Contact the President about serving on a committee or if you have a question about the Mentoring Program.

Mark your calendars for the NYCOM/OSC Fall Training School to be held in September 2013 in Saratoga Springs, NY.



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