



PRESIDENT'S MESSAGE



Brian S. Ridgway
NYSACVC President

Nearly two years have passed since I was given the opportunity to serve our Association as President. I recall very clearly the words I used after taking the oath that would hopefully assist the Executive Committee in developing a direction moving forward: Communication, Partnership and Accountability. By keeping these three words in the forefront, we have improved and made our Association stronger, smarter, and more responsive to the needs of our members.

As we all know during these past two years several important topics came our way ranging from stimulus revenue sources, educational awareness opportunities, shared services ideas and the unpopular idea of Village consolidation. I am confident that we were successful in effectively sharing information on these and other topics with our members. The wonderful support and assistance of the Executive Committee, each Regional Manager, each member of the various Association Committees as well as members from NYCOM and OSC illustrate the value of strong partnership.

In just a few weeks we will be together again in Albany at the Annual Fall School. We will not only learn but we will share our experiences and ideas as Clerks and to once again learn from each other. One of the many exciting events scheduled for this year will be our Annual Business Meeting scheduled for Wednesday, September 23rd. Our keynote speaker and guest will be IIMC President Mary Lynne Stratta who will update us on many programs administered by IIMC in the upcoming year. In addition, we will vote and welcome in a new Executive Committee who I am confident will continue to raise the bar for our overall success.

Thank you for your support and permission to allow me to serve.

2008-2009 Officers

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Village of Black River

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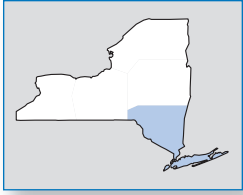
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REGION 1

Suffolk, Nassau, Rockland, Westchester, Putnam, Orange, Dutchess, Ulster, Sullivan, Broome, Delaware, Greene and Columbia County

Report by Louis M. DiDomenico, Village of Kings Point
 ldidomenico@villageofkingspoint.org

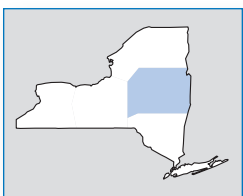
- The Long Island Village Clerks and Treasurers Associations last meeting was held on June 10, 2009, at Harbor Links Golf Course, Port Washington and the installation of Officers took place. The new President is Randy Bond, Village Clerk, Village of Sands Point, 1st Vice President, Patrick Farrell, Village Clerk-Treasurer, Village of New Hyde Park, 2nd Vice President, Peggy Caltabiano, Village Administrator, Village of Massapequa Park, Secretary Susan Walsh, Deputy Clerk, Village of Floral Park, Treasurer Kathleen Santelli, Village Administrator, Village of Great Neck Estates. The next meeting for the Long Island Village Clerks and Treasurers Association will be on October 21, 2009, at H.R. Singleton's, Bethpage, New York.
- The Westchester County Municipal Village Clerks and Finance Officers last meeting was held June 2009, and the installation of Officers took place. The new President is Carol Booth, Village Clerk, Village of Tarrytown, 1st Vice President Elizabeth Dreaper, Village Clerk, Village of Dobbs Ferry, 2nd Vice President Christine Dennett, Village Clerk, Village of Briarcliff Manor, Secretary Paula DiSanto, Village Clerk, Village of Croton on Hudson, Treasurer Diane DiSanto, Village Treasurer, Village of Rye Brook. The next meeting for the Westchester County Municipal Village Clerks and Finance Officers will be on September 15, 2009, at the Pleasantville Country Club, Pleasantville, New York.
- The 2009 Cornell Municipal Clerks Institute was held at Cornell University on July 19-23, 2009 and congratulation to the 2009

graduation class and clerks from Region 1, Maria Barbieri, Deputy Clerk of the Village of Stewart Manor, Suzanne Daly, Deputy Clerk-Treasurer of the Village of North Hills and Leslie Gross, Town Clerk, Town of North North Hempstead.

- The Long Island Village Clerks and Treasurers Association recently held a planning workshop retreat and luncheon cruise aboard the "Lauren Kristy" on August 6, 2009, from the Bay Shore Marina. The educational retreat is to assist on setting goals and objectives, share ideas and for guest speakers suggestions for the Long Island Village Clerks and Treasurers Association 2009-2010 upcoming year.



- We congratulate Mr. Shawn Cullinane, Village Administrator of the Village of Lindenhurst who has earned the prestigious Master Municipal Clerk (MMC) designation from the International Institute of Municipal Clerks (IIMC) in June of 2009.
- The New York Conference of Mayors (NYCOM) 2009 Annual Fall Training School will be held the week of September 21-24, 2009, Crowne Plaza Hotel, Albany, New York. Look forward to see you all!



REGION 2

Albany, Schoharie, Chenango, Otsego, Madison, Montgomery, Rensselaer, Saratogo, Fulton, Oneida, Lewis, Herkimer, Hamilton, Warren and Washington County

Report by Tamara Bonomo, Village of Camden
 camdengov@yahoo.com

- Region 2 is abundantly rich in history, beauty, festivals and activities. Therefore, I would like to highlight a place or event within the region in each bulletin. Food for thought...if you do decide to visit any of these events and communities, try and take some time to visit the local village office and say "hi" to your fellow Clerk.
- There is a summer event that not only Region 2 can be proud of, but that the entire state can be. It is the annual Boilermaker road race, which is held in Utica (Oneida County) on the second

Sunday in July. It has been designated as the Nation's best 15K road race. This year it was on July 12th. More than 11,000 runners registered which is the second largest field in the Boilermaker's 32-year history. The field includes top elite runners from around the world. There were also events offered for participants of every age and skill level, such as a 5K run, 3 mile walk, youth run, health and fitness expo., and more. Boilermaker weekend always promotes a healthy lifestyle with focus on fun, family and community spirit.

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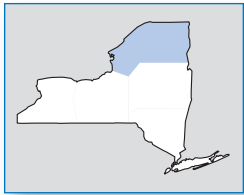
REGIONAL REPORTS

REGION 2 *continued*

The 15K road race finished at the F.X. Matt Brewery, the Nation's fourth-oldest family-owned brewery. This is where an amazing post-race party was held that offered free flowing Saranac beer, food, free massages etc. The party became quite an event with live bands, fireworks and, at the conclusion of the national anthem, a much-anticipated screaming flyover by a squad of F-16 fighter jets. This event is one not to miss.

- In business to report, there is now a Local Government Training Clearinghouse, launched by the NYS Office of the State

Comptroller, in cooperation with Cornell University's Community and Rural Development Institute. The Clearinghouse is a searchable training database that allows local officials to search and find detailed information about various training events. The entire list of upcoming workshops can be viewed or a search can be done by intended audience, month, location or sponsor. The website to view the Training Clearinghouse is <http://wwe1.osc.state.ny.us/LGTraining/search.cfm>.



REGION 3

Jefferson, St. Lawrence, Franklin, Clinton and Essex County

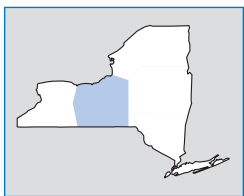
Report by **Kathie B. Montigelli**, Village of Black River
villofbr@gisco.net

It seems the summer weather has been consistent around the state – rain, rain and more rain! As many of the areas in Region 3 are dependent on the summer tourist industry, let's hope August brings lots of blue skies and warm weather!

Speaking of tourism, our region, which includes the Adirondack Park, is home to some wonderful vacation destinations. Lake Placid, familiar to many of us who have attended Fall School, is bustling with activities in the summer. August events include weekly sinfonietta performances, a lacrosse tournament and figure skating shows and training. Tupper Lake, home to The Wild Center, the newest Adirondack museum, contains exhibits and information dedicated to helping people explore and understand this unique area. Only 30 minutes from my community is the

beautiful Thousand Islands Region, offering gorgeous scenery along the St. Lawrence River, wonderful restaurants and a wide variety of activities for the whole family.

The Village of Black River has embarked on a shared police services program with a neighboring municipality, the Village of Evans Mills. The Village of Black River has had its own part-time police department for many years, but sharing the cost of services has allowed Evans Mills to add police protection as a service to its residents as well as allowing Black River to expand its existing services. The program, which began June 1st, is running smoothly and residents of both communities seem pleased with the program.



REGION 4

Oswego, Onondaga, Cortland, Tioga, Tompkins, Cayuga, Chemung, Schuyler, Seneca, Wayne, Ontario, Yates, Steuben and Livingston County

Report by **Patty Couch**, Village of Skaneateles
skanvillage@adelphia.net

- Village of Weedsport Treasurer Diane P. Scheufele was very pleased to report that the Village of Weedsport will receive American Recovery and Reinvestment Act (ARRA) funding for an updated wastewater treatment plant. The Environmental Facilities Corporation Board of Directors approved the first round of economic recovery projects and formally announced the ten ready-to-go projects in their April 14, 2009 letter. They

wrote: "Village of Weedsport, Cayuga County – Project Cost: \$6.1 million; Hardship Loan = \$3,050,000 @ 0% interest/ Principal Forgiveness = \$3,050,000. ARRA funding will support the planning, design and rehabilitation of the Village of Weedsport's sanitary sewer system and for construction costs associated with upgrading the community's wastewater treatment plant. During wet weather events, the wastewater treat-

continued...

REGION 4 *continued*

ment facility receives too much water to treat; this project will mitigate that water inflow and infiltration and ensure compliance with all environmental permits.” Treasurer Scheufele recognized the project’s approval as great news for the small community and said it’s estimated that it will save their taxpayers over \$5 million in interest payments.

- The Central NY Village Clerk/Treasurers Association held their annual alumni meeting at Justin’s Grill in East Syracuse on June

25, 2009. Twenty-one people attended including retirees Carl and Mary Kimberly, Susan McNeill, and Carolyn Burgess (McGraw), Carl Sterling (East Syracuse), Marty Lynch and Sally Dickson (Fayetteville), Sally Eick and Jeanette Horner (Elbridge), Theresa Vincelette (Chittenango), and Anita Jebbett (Homer). Each of the retirees reported on their activities and it was very apparent that none of them have trouble filling their days with hobbies, charitable work, and spending time with family and friends.



REGION 5

Niagara, Orleans, Monroe, Genesee, Erie, Wyoming, Allegany, Cattaraugus and Chautauqua County

Report by **Daniel P. Borchert**, Village of Akron
borchert@akronvillage.us

- I would like to thank everybody from Region 5 (Allegany, Cattaraugus, Chautauqua, Erie, Genesee, Monroe, Niagara, Orleans & Wyoming County) who have shared various items of concern and question throughout the past year. I hope you continue to reach out to each other as we are all in this together.

- The Village of Barker (Niagara County) has received a Community Development Block Grant – R for a waterline replacement. This will be funded with the Economic Stimulus Funds for \$743,491. If you plan to visit the Village Barker on Thursday Nights, make sure you stop by the Farmers Market located in the Village Park on Main Street from 5:00 PM – 7:30 PM.

- The Village of Orchard Park (Erie County) celebrated a number of events in the village this summer including “The Taste of Orchard Park”, Ice Cream Social and Fireworks, Street Dance with the Boys of Summer along with an Antique Car Show. The Orchard Park Council of the Arts sponsored weekly concerts on Sunday’s, Tuesday’s and Thursday’s at 7:00 PM from the beginning of July to the beginning of August. The Orchard Park Jaycees will be sponsoring the Quaker Arts Festival in September at the Orchard Park Middle School.

- The Village of Sloan’s (Erie County) emergency response team is introducing the national program File of Life (FOL). This program was initiated in 1995 and is in use in over 12.5 million homes throughout the country. The program is voluntary and is designated to assist EMS, police, and fire when responding to an emergency call. The resident is issued a packet that includes a sticker for their door indicating that there is medical information in a magnetized pouch on the refrigerator and in their wallet. For more information, please see the FOL website - www.fileoflife.org

- The Village of Corfu (Genesee County) has been awarded a \$1,035,404 grant through the American Reinvestment and Recovery Act (ARRA) for the Village Storm Sewer Improvement. NYS Community Development Block Grant Program will administer this.

- The Village of Angola (Erie County) is working on the Herman Park Enhancement Project installing a shelter, bathroom and walking path around Herman Park, which rests at the foot of Big Sister Creek. They are also in the process of stream bank stabilization efforts for the Big Sister Creek Bank. People, Inc and the Department of Housing and Urban Development are in the process of constructing 29 senior housing units on Main Street and should be completed by the spring of 2010.

- I look forward to seeing many of you at the 54th NYCOM Fall Training School at the Albany Crowne Plaza from September 21 – September 24, 2009.

- We are already planning for Christmasville - The Village of Lancaster, with the assistance of the Lancaster IDA, are purchasing the old M&T Christmas figurines in connection with Christmasville (they were previously owned by The Lancaster Opera House).

- The Village of Lancaster Community Development Corporation is holding "The Amazing Race" on September 26th to benefit local businesses and revitalization of the community and Central Business District. Visit www.amazing-race.org for rules and information.



Annual Conference Review/Region 1 Update

Shawn Cullinane, MMC/RMC

NYSACVC IIMC Liaison

A strong contingent of Clerks from across New York State attended the 63rd Annual Conference of the International Institute of Municipal Clerks (IIMC) May 19-23, 2009 in Chicago, Illinois.

On Wednesday IIMC's 11 Regions held separate meetings. Our Region I Directors, Linda Cohen of Maine and Bernice Dixon of Connecticut, reviewed the activities of IIMC during the past year. Jim Mullen, Town Clerk of Milton, Massachusetts was introduced as our incoming Region Director, replacing Linda whose term was expiring. Thank you to Linda for a job well done. Concerns were raised about the slow pace of receiving certification status from IIMC. Reports were presented by representatives of the New England Municipal Clerks Institute and Academy at Plymouth State, New Hampshire and the Cornell Municipal Clerks Institute and Academy at Cornell, New York. Region I went on record as being opposed to the decision by IIMC to grant 8 education points to those individuals who attended the Chicago Conference. Previous conferences awarded a maximum of 4 points. Many opined the 8 points was simply a way of increasing attendance at the Chicago Conference and had little to do with earning qualified education points. During the Annual Business Meeting several Clerks outside of Region I also expressed their displeasure with this practice. The IIMC Executive Committee stated they would review this matter.

A major issue that surfaced during the conference was a proposal to present several constitutional amendments for approval at the Annual Business Meeting. A small article on page 15 of the March 2009 News Digest provided a brief outline of the proposed amendments. The article; however failed to provide specific language for three of the four amendments and did not indicate the author of the amendments as required by the IIMC Constitution. As an alternative, the IIMC Constitution also provides for posting proposed amendments prior to the start of the Annual Conference. This was not done. These procedures are specifically spelled out in Article XIII of the IIMC Constitution and required as part of the approval process. Without proper notification to the membership or posting of the proposed amendments, constitutional amendments cannot be considered.

After several conference attendees, including this author, advised IIMC the proposed amendments did not meet the notification threshold of the Constitution, a concerted effort was made to find fault with those who brought the issue to light and brand them as troublemakers, instead of



Shawn Cullinane with the former President.

addressing the notification problem itself. One person stated this was a phony issue and merely a plan to disrupt the Annual Business Meeting by embarrassing certain individuals. Another wanted to ignore the notification problem and proceed with voting on the proposed amendments as planned. This would have been a violation of our Constitution. The fact is a mistake was made in how these amendments were proposed. Ironically, the proposed amendments themselves were not controversial. The process; however was irreparably flawed. The lesson here is simple, if we as members of IIMC choose to ignore the facts and do not follow our own Constitution, how can we, as Clerks, expect the public to do the same when it comes to the municipal codes, rules and regulations we are sworn to uphold and enforce in our own municipalities?

After some discussion, the IIMC Board of Directors appropriately withdrew the proposed amendments from the Annual Business Meeting Agenda.

Next year's Annual Conference will be in Reno-Tahoe, Nevada, May 23-27, 2010. I encourage everyone to attend an IIMC Conference. To meet Clerks from around the world in an excellent educational and social atmosphere will be an experience you will find memorable and worthwhile.

For any matters regarding IIMC, contact me at voladmin@optonline.net.

IIMC 63rd Annual Conference, Chicago May 19-23, 2009

Brian S. Ridgway

This past May, as President of our Association I had the wonderful opportunity to attend the 63rd Annual IIMC Conference held in Chicago, Illinois. Over the past few years I have learned a great deal about the IIMC Organization and have heard so many wonderful stories about the annual conference that I was truly excited to attend.

Each session during the week-long conference was full of educational information. A wide range of topics that was most certainly beneficial to those in attendance included: Public Finance and Accounting, Igniting Cooperative Capacity, Strategic Management for Positive Change, Advanced Electronic Records Management and Customer Service and Employee Relations to name a few. Since each session was attended by clerks from around the world, the various exchanges of thoughts and suggestions were productive, interesting and rewarding. It's not every day you can converse with clerks who reside in such places as Bulgaria, England and South Africa!

The conference very clearly illustrated to me the true commitment that IIMC has toward our profession. On behalf of the Clerks Association, I wish to thank past IIMC President Dyanne Reese for her outstanding efforts and dedication, and to also welcome the new IIMC President, Mary Lynne Stratta, who will be our guest at the upcoming Fall Training Session in Albany.

Highlighted are a few pictures which provide an overview of my experience in Chicago.



South Africa representative Joseph E. David.



IIMC President Mary Lynne Stratta.



Cornell Municipal Clerks Institute

Ann Prince / (CaRDI)

The Community and Rural Development Institute (CaRDI) hosted the 2009 Cornell Municipal Clerks Institute July 19-23, 2009. A total of forty-two City, Village, Town Clerks and Clerks to the County Legislatures from New York, Pennsylvania and Maryland took part in a week of classes on an array of topics, including: Shared Municipal Services, Community Capacity, Public Relations, Financial Management, and Attracting and Retaining Young Adults.

These classes are designed to provide Clerks with knowledge, skills, and resources that help them fulfill the important and multiple roles they play in the communities they serve, from tax collector, records keeper, and information clearinghouse, to grant writer, and legislative administrator. The classes were taught by Cornell University faculty, faculty from other New York institutions and other professionals with the Cornell community. Cornell's Institute is approved by the International Institute of Municipal Clerks (IIMC), and is held annually at the ILR Conference Center of the campus of Cornell University.



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Cornell Municipal Clerks Institute



The Masters Program Class

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Daniel P. Borchert*	Clerk/Treasurer	Village of Akron
Lisa Cooper	Town Clerk	Town of Sterling
Eric S. Denk	Legislature Clerk	County of Broome
Susan Haag	Town Clerk	Town of Austerlitz
Sharon M. Knight	Town Clerk	Town of Avon
Elizabeth A. Neville	Town Clerk	Town of Southold
Kathi A. Rickman	Town Clerk	Town of Hamlin
James Joseph Ryan	City Clerk	City of Wilkes-Barre, PA
April M. Vecchiarella	City Clerk	City of Salamanca

(* NYSACVC 2nd Vice President)



The Graduating CMC 2009 Class

Debra J. Allen	Town Clerk	Town of New Haven
Maria E. Barbieri	Deputy Clerk	Village of Stewart Manor
Kimberly Cairns	Deputy Clerk	Village of Delhi
Louise C. Cowan	Town Clerk	Town of Canaan
Suzanne M. Daly	Deputy Clerk	Village of North Hills
Karen R. DeMay	Clerk to the Board	Ontario County
Christine Dennett	Village Clerk	Village of Briarcliff Manor
Linda M. Gilbert	Town Clerk	Town of Caroga
Michele C. Griffin	Village Clerk	Village of Delhi
Leslie C. Gross	Town Clerk	Town of N. Hempstead
Marie L. Little	Town Clerk	Town of Royalton
S. Janeen Miller	City Clerk	City of College Park, MD
Jeanne B. Ottenschot	Town Clerk	Town of Webster
Jean N. Rutkowski	Town Clerk	Town of Maine
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JGeorgiades@waldners.com



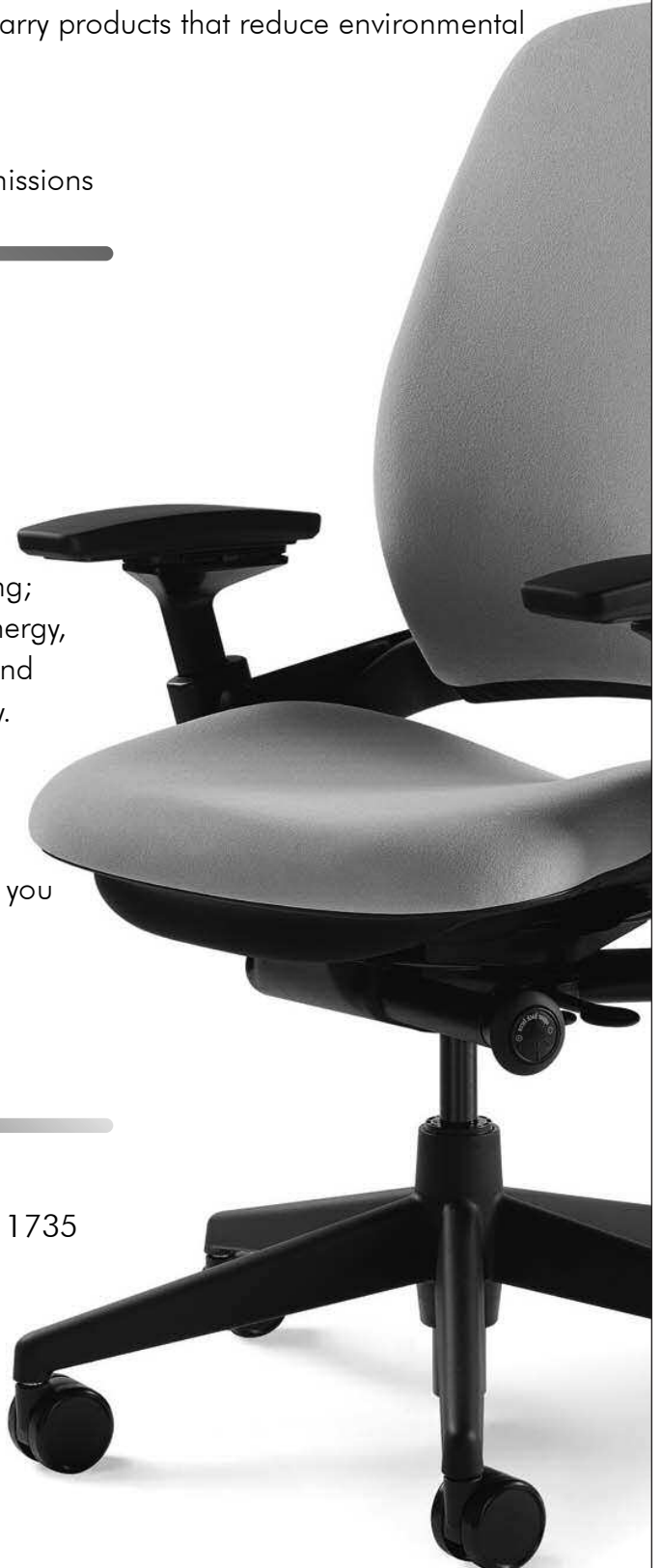
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Scholarships Presented

At the Association's Annual meeting special recognition awards were presented to two extraordinary companies – General Code Publishing and PERMA. The partnership that has developed over the years between NYSACVC and these two companies is truly outstanding and shall last for many years ahead.

Our Association is very thankful to all the various companies that have supported our efforts and who share our common goal to best service our Communities in which we work and reside.

At the recently held Cornell Institute banquet held on July 22nd, General Code Publishing once again stepped forward and announced four scholarships. One student from each of the currently enrolled CMC/MMC classes was awarded \$400 to be applied toward the cost of next year's program.

The drawing by General Code Marketing Manager Ann Marie Camblin drew interested excitement from those in attendance. In her remarks Ms. Camblin stated that "General Code truly believes in the education of the New York Clerks and intends to support such programs in the future". The recipients of the General Code Scholarships were:

Michael E. Stegmeier, Village of Lancaster

1st Year Student

Susie Jacobs, Town of Walworth

2nd Year Student

Barbara J. Ottenschot, Town of Webster

3rd Year Student

Susan Haag, Town of Austerlitz

Masters Student

General Code knows the value of continued education and we appreciate their ongoing support. Thank you General Code! Executive Committee members that were present at the banquet included Brian Ridgway, Louis DiDomenico, Daniel Borchert, Sheila Gillespie and James Koury.



MUNICIPAL CLERKS OF CHAUTAUQUA COUNTY

Karen Bilfaro

Town of Ellington

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NYCOM

100 Years of Service and Support

The main event at this years NYCOM Annual Meeting held June 28-30 in Saratoga Springs was the celebration of NYCOM's 100th Year of service and support to the various Cities and Villages from around New York State. As said by Peter A. Baynes, NYCOM Executive Director, "For 100 years, NYCOM has served and been guided by dedicated citizens of this state who have chosen the noble pursuit of public service at the local level". To highlight the past 100 years, a commemorative book was provided to everyone in attendance at the meeting. Special recognition to Jennifer Purcell, NYCOM's Publication Editor, for her outstanding effort in creating such a wonderful book which will be a keepsake for years to come.

Included at the Annual Meeting was the installation of Gary A. Vegliante, Mayor of West Hampton Dunes as the new NYCOM President. The Clerks Association wishes Gary success in the upcoming year, and also thanks former NYCOM President John T. McDonald III for his support to our Association during his term.



NYCOM President John T. McDonald III speaks highly of the 100th Anniversary Booklet



NYCOM Incoming President Gary A. Vegliante

COMMITTEE ASSIGNMENTS

New York State Association of City and Village Clerks 2008-2009 Committee Assignments

Audit

L. Kay Wharmby, Chairperson, Village of Fairport
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Robin L. Mitchell, Village of Camden
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Mary Ellen Sims, Village of Liverpool
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Awards

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Donna Harris, Village of Oyster Bay Cove
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Budget

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Sheila Gillespie, Village of Cobleskill
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Bulletin

Brian S. Ridgway, Chairperson, Village of Garden City
(516) 465-4053 bridgway@gardencityny.net
All Regional Managers & All Executive Committee Members

By-Laws

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Maureen Kemmet, Village of Victory
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All Regional Managers & All Executive Committee Members

CMCI

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Education Development

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All Regional Managers & All Executive Committee Members

Fall Training School

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IIMC

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Legislative

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Membership

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Patrick E. Farrell, Village of New Hyde Park
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Some general topics since our last Bulletin was published include:

Consolidation

The proposed consolidation bill (Assembly Bill# A8501 / Senate Bill# S5661) that was drafted by the Attorney General's Office, and which was the topic of much discussion over the past few months was signed into law by Governor Paterson in June. The New York Reorganization and Citizen Empowerment Act, commonly referred to as the Consolidation Law is scheduled to go into effect in early March of 2010. There have been on-going discussions regarding making amendments to the law but to date none have been announced. This topic is of major importance to all Villages and will be monitored closely in the months ahead.

NYCOM/Empire State Report Local Government Achievement Awards Announced:

City of Hornell: First Place Economic Development – BOCES Homebuilding Partnership.

City of Ithaca: First Place Public Works – Energy Savings Performance Contract.

Village of Owego: Second Place Public Works – Sewer Rehabilitation Project.

City of Binghamton: First Place Public Management & Administration – Restore NY Project Team/Neighborhood Revitalization Through Innovative Measures.

Village of Amityville: Second Place Public Management & Administration – Construction of "Green" Municipal Building.

Village of Easy Syracuse: First Place Public Safety – Enhanced Rental Registration and Inspection Program

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CALENDAR OF EVENTS



September 1-3	Advanced Accounting School OSC City of Canandaigua
September 21-24	Fall Training School - Albany
October 14-16	Basic Accounting School OSC Village of Manlius
October 27-29	Advanced Accounting School OSC Town of Hempstead
December 8-10	Advanced Accounting School OSC City of Binghamton
February 21-23	Winter Legislative Meeting - Albany
May 16-18	NYCOM Annual Meeting Saratoga Springs



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